Beyond Paper

Google Drive as a Collection Tool

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What to Expect

• Implementation narrative
• Workflow
• Results
What Is Google Apps for Education

• Audience: K-12 and secondary schools
Who Uses Google Apps for Education

(Koetsier)
The Case of Rice University

• Undergraduates can use
  • Gmail
  • Calendar
  • Groups for Business
  • Talk
  • Drive/Docs
  • Sites
  • Contacts

Undergraduates at Rice

The history happens in the colleges.

The Wiess Vault

Dr. Bill Wilson talking with students in Wiess College servery, 1990s, http://bit.ly/1MFR0qy
Test Case: Sid Richardson College

O-Week Coordinators, 2013, Sid Richardson College Digital Archive
Email Promotion

Drive Users

(Schadewald)
Rebranding
College Buy-in

- 2014/2015
  - 10 out of 11 active savers
How It Works

• Master folder within Google Drive
• Permissions
• Position level Gmail address
Digital Archive Workflow

- Download previous year(s) files
- Save on library server
- Organize under president’s name
- Weed
- Convert to pdf
- Print out files and add to record group
- Save weeded records for two years
Successes

• Seamless saving
• No longer relying on college Historians
• Collecting new material with minimal effort

Complications

• Overcoming fears
• Motivating new presidents
• Using Gmail address instead of Rice email
Solved Collecting Issues

• New way to gather history
  • Everything digital
  • Prevents college history from disappearing

• Helpful to college governments
  • Yearly transition
  • Self-sufficiency
Future Plans

• Maintain relationships
• Clubs and organizations

Read More


Questions?: slg4@rice.edu
Resources


